

Ways to prepare for a job fair...



Do your research

Look into the types of companies and industries that will be represented at the job fair.

Prepare your resume

Polish your resume and tailor it to the industries at the job fair. Print it off so it is easy to hand to hiring managers.

Prepare a portfolio

Your portfolio can include items such as professional documentation, samples of work, and reference letters.

Create an elevator pitch

Prepare what you are going to say as you approach hiring managers. Be sure to summarize your background, skills and experience,

Consider following-up

During the job fair, ask hiring managers for contact information. After the job fair, contact them to restate your interest and to send a digital copy of your resume.